

Profile of the University:

The School of Engineering & Applied Science (SEAS) is ranked among US News & World Report's top 50 Engineering Schools, and focuses intellectual efforts on medicine and health, energy and environment, entrepreneurship and security. The school's Professional Education Department (Henry Edwin Sever Institute) meets the training and professional development needs of industries and individuals through innovative degree and non-degree programs. From short training courses and industry collaboration events to certificate and professional degree programs, the school equips technical professionals with the relevant skills needed to lead in a complex environment.

Summary of the Position:

We are seeking dynamic applicants for the position of Program Director of Engineering Management. The candidate will provide leadership and oversight in all matters related to program development, curriculum, course development, faculty recruitment and mentoring.

Duties include:

- With the Associate Dean, faculty, and staff, develop the strategic direction of SEAS Engineering Management, Project Management, and Systems Integration programs; assessing the future needs of the profession and developing plans to position SEAS engineering management degree programs within that future.
- Responsible for ongoing curriculum oversight, and evaluation, including research and engagement with user groups, industry leaders, and other academic/higher education organizations external to SEAS.
- Explore and develop collaboration with individuals and industry, government, and professional organizations. Engage outside organizations to create opportunities for student projects, case studies, internships, and employer recruiting. Engage Alumni to recruit new students and serve as guest lecturers, create networking opportunities.
- Recruit, retain, and evaluate faculty and subject matter experts; train and develop faculty; engage faculty in program and curriculum strategies and development initiatives. Supervise, monitor, and evaluate performance of faculty and conducts faculty meetings for feedback, planning, and continuous improvement. Oversees the discipline of faculty when necessary, and ensuring faculty are knowledgeable of Wash U rules and regulations regarding academic integrity, grading, FERPA, classroom policies, book orders, etc.
- Update program curriculum, content, and/or delivery methods based on emerging practice, changes in the discipline, data on instructional effectiveness, current or future performance requirements, feasibility, and costs. Establish and propose changes/deletions/additions to a program curriculum committee. Ensure that Academic Student Services has a current syllabus for all courses offered in the program. Ensure each syllabus has the WU policies on Code of Academic Conduct, Sexual Assault, Bias Reporting and Mental Health.
- Teach for-credit courses during the academic year within the Sever Institute programs. Total credit hours and courses will be further defined based on the developed strategic direction.
- Represent the program and the school at University and external meetings as appropriate.
- Available for promotional events involving marketing the program to prospective students, including conferences, informational events, and other promotional discussions/reviews.
- Available to students to discuss questions and make recommendations on program and course content.
- Oversee development of new academic offerings such as programs/courses/vertical credentials.

Qualifications:

Requires an earned Doctorate in Engineering Management, Systems Engineering, or a related discipline.

A minimum of five years of teaching experience in a university or 4 year college.

Demonstrated excellence in written and oral communication.

Ability to work with diverse constituencies and staff.

Demonstrated commitment to nontraditional education of adults.

Experience with curriculum development and outcomes assessment.

Demonstrated ability in a supervisory role.

Experience with instructional innovation and online education.

Prefers three or more years of experience developing, leading, and managing a similar academic program.

Application Details:

For complete details and to apply, please visit <https://jobs.wustl.edu> and search for job number “37278” or click below:

https://jobs.wustl.edu/psc/APPLHRMS/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCHJOB.GBL?Page=HRS_APP_JBPST&REL_ACTION=Yes&SiteId=1&HRS_JO_PST_TYPE=E&HRS_JOB_OPENING_ID=37278&HRS_JO_PST_SEQ=1

Washington University is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, sexual orientation, gender identity or expression, national origin, genetic information, disability, or protected veteran status.