

## Manager - Track Production

Job ID: 89990

Location: Westchester County

\*Metro-North Railroad reserves the right to remove this posting prior to the application deadline.

Compensation: Grade F \$72,082 - \$83,228

MTA Metro-North Railroad is a dynamic organization, operating out of the jewel of New York City, Grand Central Terminal. We provide service to over 82 million customers annually, traveling in and out of New York and Connecticut. A subsidiary of the Metropolitan Transportation Authority, Metro-North Railroad is the busiest commuter railroad in the nation. MTA Metro-North Railroad strives to provide a safe commute, great service to its customers and rewarding opportunities to its employees.

### Position Objective:

Position will be responsible for assisting the Assistant Director - Track Production in planning, budgeting, coordinating and supervising first line supervision in the performance of daily production on the Harlem, Hudson, New Haven and West-of-Hudson Lines. Position will assist management of the Track Dept. in the coordination of capital, production schedules to contribute to the safe and effective completion of production plans. This position is responsible for ensuring department's compliance to all regulation and inspections mandated by the FRA.

### Responsibilities:

- Manage subordinates in safe completion of their tasks.
- Allocate material, equipment and personnel.
- Implement safety programs and improvements.
- Inspect territories on Harlem, Hudson, New Haven and West-of-Hudson Lines in order to monitor progress of ongoing production programs and plan future work.
- Ensure employee compliance with company and governmental regulations.
- Monitor surfacing, tie renewal and installation and rail programs for scope, schedule, budget and compliance with FRA standards and regulations.

### Required Qualifications:

- Knowledgeable of overall railroad operations.
- Knowledgeable of switch and turnout repair, rehabilitation and construction and the materials and equipment associated with the work.
- Knowledgeable in railroad procedures for maintenance of right-of-ways, track structures, etc.
- Knowledge of collective bargaining agreements (CBAs) and their implementation.
- Must possess strong written and verbal communication skills.
- Proficient in Microsoft Office Suite and/or comparable PC applications.
- Project management and coordination skills which include quality control and assurance measures.
- Ability to stay current on track and track structure issues as related to Railroad activities.
- Available and on call 24 hours per day, 7 days per week as required.
- Must have a valid driver's license.

### Required Education/Experience:

- Associates or Bachelor's Degree in Management, Engineering and/or related field. Demonstrated equivalent education, experience and/or technical credentials may be considered in lieu of degree to include two years of additional related experience.
- Minimum two (2) years' progressively responsible experience in track and right-of-way environment, which includes constructing and rehabilitating track structures and their components (i.e., switch and interlocking) and supervising labor and/or professional staff.
- Project management experience with adherence to safety standards, budgets and deadlines.

**Other Information:**

This is a safety sensitive position and subject to toxicological testing.

**Selection Criteria**

To be selected for a position, an applicant must: (1) meet the minimum requirements in the job posting, (2) pass a written examination (if applicable), (3) satisfy a background investigation (which includes credit, if applicable), and (4) pass an oral interview, during which the interviewers will further evaluate the applicant's qualifications for the position. Because the selection process is competitive, not all qualified applicants are granted an interview. Metro-North may also require the applicant to undergo a physical ability test, and, if the Company extends a conditional offer, may require him or her to undergo a medical examination, which may include toxicological testing.

For applicants who are current employees, you must be in active service and have worked in your present position for at least one (1) year to be eligible to apply for a posted position, and have completed the agreed upon formal training commitment, plus on-the-job training, if applicable (for example: Signal Trainee, Foreman-In-Training, etc.) in order to be eligible to transfer. If you are transferred, you may be required to forfeit your seniority in your present occupation. In addition, Metro-North employees are subjected to an internal investigation, which includes an evaluation of their safety and discipline records and their performance assessments.

As an employee of Metro-North Railroad you may be required to complete a New York State financial disclosure statement, if you earn more than \$91,821.00 or if you hold a position designated as a policy maker.

We offer a competitive salary and a comprehensive benefits package.

**For Full Job Description and To Apply Online, Please Visit:**

<http://web.mta.info/mta/employment/> Click on Metro-North Railroad, Select "Agree," then Search by Job Title.

**MTA Metro-North Railroad is an Equal Opportunity Employer**