

BY-LAWS

BYLAW I- NAME AND LOCATION

Section 1.

Epsilon Mu Eta, the Engineering Management Honor Society (EMH) shall be incorporated. The Board of Directors shall appoint an agent and an official address shall be maintained.

Section 2.

The headquarters of EMH shall be determined by the executive director (or other principal administrative officer) at the time of appointment to the position, subject to approval by the Board of Directors.

BYLAW II- PURPOSE AND OBJECTIVES

Section 1.

EMH is intended to be a recognition society. As such its primary function is to recognize academic achievement and in limited cases to recognize professional achievement and service to the engineering management discipline. Chapters can, if desired and approved by the sponsoring university, engage in service activities to their university, college, and department.

BYLAW III- MEMBERSHIP

Section 1. (Sentence on 75% approval deleted—conflicts with Constitution III Section 3.)

Candidates for election to the Society shall be certified by at least one faculty sponsor as meeting the academic requirements for their class rank. All academically and character-eligible students shall be submitted for vote by senior members affiliated with that chapter. In cases of more than 35% of the students in a program being academically and character-eligible, the cutoff for membership will be as determined by the chapter's Bylaws (such as # of positive votes received, GPA rank, or faculty ranking of worthiness). For chapters with one or only a few active senior members the election/selection of students may be through consensus rather than a formal vote.

Section 2.

The faculty sponsors of the chapter shall submit (a) the student candidate roster, (b) the election procedure used, (c) the election results, and (d) local chapter's election certification to EMH's administrative official (four weeks before graduation or the proposed swearing in ceremony, whichever is to occur first) for approval. The vice-president for membership shall work with the administrative official for (a) approval and issuance of membership documentation or (b) return to the chapter sponsors to correct any noted problems in the process. The administrative official shall notify the chapter of the action taken in a timely manner. Approvals shall be reported annually to the Board of Directors. Returns shall be reported as they occur.

Section 3.

Non-students, who by skills and character have demonstrated that they would benefit EMH by election to membership, can be nominated to become senior members in EMH. Nominations of non-students can be made by active chapters, departments of prospective chapters, or by members of the Board of Directors. Each person so nominated must have submitted evidence of his or her qualifications for membership. These qualifications should include: (a) contributions

to engineering management practice or education, (b) evidence of a commitment to engineering management excellence, and (c) a sound character. The vice-president for membership and the president-elect shall vet each nominee and recommend to the Executive Committee approval or denial of the nomination with explanation of the recommendation. Such election to membership shall require approval by 75% of the Executive Committee.

Section 4.

Any college, university or other institute of higher education offering bachelor's degrees, master's degrees, doctoral degrees, or a combination of these degrees, can request a local chapter of Epsilon Mu Eta. The request shall take the form of a petition from the faculty of the program offering the degree. The petition requires the signature of at least one senior member of EMH who agrees to be the chapter's faculty sponsor, a constitution for the chapter, a statement of present and projected enrollment of the program and the percentage of the students eligible for nomination to membership, a letter of support from the dean of the school or college, and a letter of support from the chair/head of the program from which the students will be elected to membership.

Section 5.

- (a) Chapters are limited to electing not more than 35% of any graduating class at any degree level to membership into Epsilon Mu Eta.
- (b) Undergraduate programs can elect up to 15% of the junior class to membership. These programs can elect members from the senior class up to the 35% total limit of all graduates within the chapter's contiguous 12-month period as defined when the chapter requested a charter.
- (c) Graduate programs may elect up to 35% of any graduating class based on the number of graduates in the semester or quarter in which they are elected.
- (d) Superior academic achievement is required for membership. Superior academic achievement of undergraduates is defined as an overall GPA at the degree granting institution and of the courses applied to the degree of a 3.5 (of a possible 4.0) for a junior and a 3.0 (of a possible 4.0) for a senior. Superior academic achievement for a graduate student is defined as a 3.5 (out of 4.0) with no grade in a graduate course of less than C. At institutions not using a 4 point scale equivalent values shall be used. A minimum of 30 undergraduate (12 graduate) semester hours at the degree-granting institute is required prior to election to membership.
- (e) Sound character is required for membership. Students with either records of any academic misconduct (even if the record is purged after a period of good conduct) or other conduct, which would not reflect well on the Society, are not eligible for membership consideration. Each chapter shall state in its bylaws the procedure by which this requirement is met.

Section 6.

Chapters failing to meet the requirements for continuing operation can be so notified in writing by the Board of Directors. Chapters, so notified, have sixty (60) calendar days to reply to the Board with either a plan to rectify noted deficiencies (or evidence of rectifying the noted deficiencies) or a justification for the continuation of the deficiencies. The Board of Directors

shall review said submittal a reply to the chapter with its proposed action: acceptance of the plan/correction/continuance of the deficiency, probation of the chapter pending correction of the deficiency, or revocation of the chapter's charter. Chapters may request a hearing at the next annual meeting of the Board of Directors. Grounds for possible probation and/or revocation include bring discredit on EMH, membership criteria violations, lack of a minimum of faculty sponsors, and the chapter failing to elect members in any 12-month period.

Section 7.

Members shall be designated, members, founding members, charter members, and senior members.

- Founding member status was limited to those educators and professionals who underwrote the founding of EMH. They were invited to membership based on their recognition in the engineering management field as educators, practitioners, and/or membership/support of the professional societies, which have as a primary purpose the strengthening of engineering management education. Founding members are senior members with eligibility for all offices in EMH.
- Chartering member status was limited to those educators and professionals who contributed to the startup of EMH as its initial members. They were invited to membership based on their positions in engineering management education, the practice of engineering management, and the societies which have a purpose the strengthening of engineering management education. Chartering members are senior members with eligibility for all offices in EMH.
- Senior member status is granted to non-student members who are elected to that status. Senior members are eligible to vote in the national elections of EMH, any chapter with which they are affiliated, as well as eligible to hold national and chapter offices in EMH.
- Members are elected as students by a chapter of EMH.

Section 8.

The Board of Directors shall set dues. Members shall be assessed dues only in conjunction with initiation into EMH. Members who were elected as students will not be assessed any initiation dues if elected as senior members.

BYLAW IV. AMENDMENTS TO BYLAWS

Combined previous sections on in-person & e-mailed voting.

These Bylaws may modified, altered, or amended by affirmative vote of 60% of the entire Board of Directors. Proposals to modify, alter, or amend the Bylaws by voting electronically shall be circulated to the Board of Directors for comments and discussion at least 7 days prior to the vote being counted. Voting may be conducted in person, in a conference call, by mail, or electronically as long as the integrity of the process can be confirmed by the Executive Committee. .